

Below is a sample of a nomination form. Please use this as a reference for how to write your nomination for the Distinguished Alumni Awards.

Sample for Nominating Distinguished Alumni for Distinguished Alumni Award

It is with great pleasure that I nominate Mary Alice Dearing Collins '66 for the Distinguished Alumni Award. This award recognizes a graduate who has achieved distinction in career, community service and service to the college and I feel Ann Marie is an outstanding candidate for this year's award.

Advancement in Career

1. Nominee's Type of Employment

As you will see from the attached resume, Mary Alice is a distinguished faculty member at Parson University serving in the art department. As a faculty member for over 35 years, Mary Alice has made an indelible mark at her place of employment. She established several art initiatives over the years for the Parson Art department.

2. Positions achieved in this employment and others.

In 1995, she was one of an elite group of 14 art educators from across the United States to be invited to travel to India to teach and instruct Indian art educators for over a month. She was one of just six professors whose paper was chosen for presentation in Kolkata. Most significantly, Mary Alice was the only instructor whose presentation paper was published in India by the Indian art educators.

3. How have the nominee's achievements positively made an impact on society?

During her tenure at Parson University she has served as the founding director of the Reed-Sonner Gallery, the alumni recruitment program, and the Creative Arts Program. She has written several articles printed in regional and national publications. In 2006 Mary Alice was elected chair of the Faculty Senate for Parson University. Her impact on her students and the college community as a whole has been significant.

Outstanding Service to the Community

1. List the volunteer activities of the nominee.

Mary Alice has served on various boards (see question 3) and has also dedicated much of her time to volunteer work. Specifically, Mary Alice has served at her parish, Sacred Heart Church, as a Eucharistic Minister and as a volunteer for the monthly pot luck dinners at her church.

2. How long has the nominee been involved in these volunteer activities?

Mary Alice has been a member of her parish since 1970. She served on the Habberfield Access Beautification Organization from 1990 – 1992, Holy Cross Prep Alumni Board since 2000 and on the Curriculum Development for the Lawson School District from 1988-1994.

3. Civic/government organizations or committees that the nominee has served.

Mary Alice has served on community boards including the Habberfield Access Beautification Organization, Holy Cross Prep Alumni Board, and Curriculum Development for the Lawson School District to name a few. Mary Alice was on the founding National Board of Directors for the National Pastoral Artisans Association/Art Educators Division for six years, and was the first Eastern Regional Coordinator.

4. How have the nominee's volunteer activities directly serviced the needs of others?

Mary Alice has a well-rounded volunteer base. Whether serving for her church, the community school district or for the town of Habberfield, Mary Alice is a vocal and much needed member of this community.

Dedication to the College

1. What specific college program has the nominee participated in since graduation?

Mary Alice has been secretary for the Alumni Association Board of Governors since 2004. She has worked on her reunion activities and has been a loyal donor to the college for many years. She has helped with college recruitment and has stayed a loyal alumna for many years.

2. List what work the nominee has done with these specific programs.

During her tenure, Mary Alice reworked the criteria for the Distinguished Alumni Awards to standardize the nomination process. She has worked with all of her class reunions over the years as either a committee member or as a volunteer caller.

3. How long has the nominee been involved in the program(s) listed above?

As a dedicated graduate, Mary Alice has been a constant presence for the college.

It is my hope that you see the potential in Mary Alice that I do. She is well deserving of the Distinguished Alumna Award given by the Alumni Association. Thank you for your consideration.

Sincerely,

William F. Terrace

Director of Marketing

Admissions